

Dear Burlington Catholic School Families,

Welcome to the new school year! We kicked off our August meeting with a prayer for the students and staff of BCS, as well as for our families and all they contribute to make BCS the great school it is.

For our new families, here are some details about the Board of Directors and how BCS is governed.

1. Burlington Catholic School is an archdiocesan school. Many other schools in the archdiocese are parish schools. Parish schools are run by the pastor and principal, whereas arch schools are run by a board of directors and answer to the archdiocese. When comparing our school to others or to the way things “used to be done” it’s important to remember the difference in structure.
2. In general, The Board of Directors manages the affairs of the school. This is a very broad phrase directly from our bylaws. Our bylaws also state that the Principal has authority to direct and administer all of the activities of BCS. It can be confusing to tell the difference between these two roles. The directors try to stay high level and let Mrs. Berg manage the day-to-day activities.
3. There is also a Board of Trustees. Each supporting parish (St. Mary, St. Charles, St. Joseph) has two parish Trustees that serve on this board along with Father Jim. The Board of Trustees oversees the Board of Directors and has final authority.

We held our monthly meeting on August 9th. Here is a recap of our meeting:

1. Update on school
 - Mrs. Berg and Mrs. Naber gave an update on enrollment and staff.
 - All staff will receive Narcan training on 9/6
 - Theme of this school year is “Follow in the Footsteps of Christ.”
 - Discussed topics to be presented at Parent Info Night on 9/13
2. Family Survey Results
 - We reviewed results from the family survey in the spring. Communication will go out to families soon.
3. Board seats and Executive Committee updates
 - The Board of Trustees selected Greg Amborn to fill the St. Mary opening.
 - Executive Committee is now:
 - Chair – Kendra Gabriel
 - Vice-Chair – Tim Richter
 - Treasurer – Jessica Sippel
 - Secretary – Brooke Beck
4. Sub-Committees
 - A) Finance
 - Jenny Ketterhagen acting as Interim Business Manager
 - Discussed potential grants to apply to for funding.
 - Discussed hiring a Director of Development
 - Week of Giving coming in September
 - B) Athletics
 - Tyler Galstad is Athletic Director
 - Athletic Committee will meet 3rd Thursday of the month.
 - C) Buildings and Grounds
 - Dad’s Club to spread mulch.

- Shrubs outside St. Mary need trimming.
- D) Marketing
 - Planning for Back to School Night
- E) Fundraising/Home & School
 - Home & School met in August to plan events for the year.
 - Blue Jean Ball Committee has not set first meeting yet.

We hope you will attend the Parent Info Night on 9/13. There is a lot of important information given out that night. It's also a great time to ask questions.

There are many opportunities for volunteers. You don't have to be a parent to volunteer. Grandparents, parishioners, friends, etc., can all volunteer as long as they've gone through safeguarding. One area we'd love to see more volunteers is during the school day to help with recess and lunch. Our teachers and staff currently handle lunch and recess duty. Think of how great it would be if they got a break in their day! We also need substitute teachers. The only requirement to sub is a Bachelor's degree.

As always, we can be reached at bcboard@ourbcs.org if you have any questions, ideas, or feedback.

Please keep our students and staff in your prayers as they embark on this new school year!

Sincerely,

The Board of Directors