

Dear Burlington Catholic School Families,

We held our monthly meeting on Wednesday, August 10<sup>th</sup>. Here is a recap of our meeting:

1. School Update
  - Mrs. Berg gave an update on enrollment. We are growing. Some grades are at capacity, and some are very close to capacity.
  - Mrs. Berg gave a staff update. We have several new teachers/aids. Our music teacher position is still open. Interviews are underway for the Business Manager opening.
  - Mrs. Naber shared a new discipline policy that is being implemented this year, PBIS. The board was excited to hear about this program. She plans to introduce this system to parents at the Parent Information Night on 9/7. Stay tuned for more details.
  - We met the new principal from Catholic Central.
2. Covid Policy
  - Mrs. Berg presented the Covid policy for this year. It will be sent to parents soon. Masks will be optional. The board supported her policy.
3. Parent Survey
  - The Enrollment Management sub-committee sent out a survey to parents this past spring. A letter is being drafted for parents with a recap of the findings and action items the committee created to address concerns from the survey.
  - The board found this survey to be very helpful and will continue to send it out annually as a way to give our families a voice.
  - One theme that stood out was making BCS feel more like a family/community. The committee talked with Administration about ways to keep families more involved. If you have any ideas for activities to bring our families together or if you have talents that could translate into an after school activity for students (such as a baking club or book club), please reach out to [bcboard@ourbcs.org](mailto:bcboard@ourbcs.org) with your ideas.
4. Executive Committee Election
  - Terms for Executive Committee were up. An election was held and the new officers are:  
Chair – Kendra Gabriel  
Vice Chair – Jessica Sippel  
Treasurer – Jenny Ketterhagen  
Secretary – Brooke Beck
5. Sub-Committees
  - A. Finance
    - Tyler Galstad is providing some help until we hire a new Business Manager. He gave an update on the budget.
  - B. Marketing
    - Back to School Night plans are underway for Monday, August 22<sup>nd</sup>. There will be food trucks on the St. Charles campus to encourage families to spend time together.
  - C. Fundraising/Home & School
    - Home & School has a big list of plans for this coming school year and their next meeting is Tuesday, August 16<sup>th</sup> at 6pm at The Runaway. Please consider attending this meeting to plan out the year.

The next school year is about to begin. The Board of Directors and Board of Trustees pray for a safe, healthy, and fun year of learning for our students. May God bless our staff and students as they head back to school.

Next Meetings:

September 14<sup>th</sup> – 6:30pm Board Meeting with Parenting Listening Session 6-6:25pm. Please email [bcsboard@ourbcs.org](mailto:bcsboard@ourbcs.org) to sign up for the listening session.

October 5<sup>th</sup> – 6:30pm Board Meeting

November 2<sup>nd</sup> – 6:30pm Board Meeting

Sincerely,

The Board of Directors