

Dear Burlington Catholic School Families,

We held our monthly meeting on Wednesday, January 5<sup>th</sup>. Here is a recap of our meeting:

1. Listening session
  - There were no speakers signed up for the listening session.
  - Mrs. Berg received two emails that she shared at this time.
2. School Update
  - The Omicron variant was discussed. While there are students out that tested positive over Christmas break, we haven't seen an outbreak at school.
  - More grades are attending mass. Mrs. Berg, Father Jim, and the board feel mass attendance is a pillar of our school and we are all glad to have increased mass attendance.
  - We discussed the new CDC isolation guidelines. The Racine County health department was consulted this week regarding our current policy. We were instructed to not make changes yet as the health department is still gathering information from the CDC. The board realizes Covid details change frequently and trusts Mrs. Berg to handle the protocol as she feels is best for our school.
  - Catholic Schools Week kicks off on 1/30 with 8am mass at St. Charles followed by Open House. Many fun plans have been made.
3. Assistant Principal Update
  - We have hired an Assistant Principal. They will start in February.
4. Preschool Drop Off
  - We discussed the safest way for preschool students to enter school. The safest option is to use the drop off line. Two preschool teachers are there to help greet kids and get them to their classrooms. Parking on Kendall Street and walking behind the coned off area is another option if parents want to walk their children into the building.
5. School Choice
  - The window to open School Choice seats is open. Mrs. Berg and Mr. Galstad gave an update on our allotment.
6. Strategic Plan
  - We discussed the pros and cons of hiring an outside firm to guide us through the Strategic Planning process.
  - Cost is a big concern. Do any of our BCS stakeholders have the skillset to lead us through a strategic plan to help save money? Could we find some donors to help with the cost of hiring a firm?
  - We will assemble a committee consisting of parents, parishioners and staff to be our Strategic Plan Committee. We hope our community will volunteer their time and talents to this very important project to plan for the future of our school.
7. Review Bylaws
  - The amendments to our bylaws were approved by the Arch.
  - The Arch has their own bylaws for Catholic Schools. We are comparing them to ours and at this time are not required to adhere to those bylaws instead of our own.
  - Mario Denoto has stepped down from the Board. He fills a St. Charles seat. We will be looking for a St. Charles parishioner to complete his term which will go through August of

2024. Mario was also our Treasurer, so we need to fill the Treasurer position. Notices will go out to families and in the Tri Parish bulletin that we have an open seat.

8. Sub-Committees

A. Finance

- Mr. Galstad gave an update on the budget.
- Tuition for the 22/23 school year was approved

B. Marketing

- Updates to the website were well received [Burlington Catholic School – Two Great Traditions. One School. \(ourbcs.org\)](https://www.ourbcs.org)

C. Buildings & Grounds

- Carpet was installed in the preschool area and that project is now complete
- Future projects include flooring updates around the campuses

D. Fundraising/Home & School

- Blue Jean Ball planning is going well
- Sponsor letters have gone out to past supporters and parishioners. Will be going to school families soon. Invitations will go out soon too.
- Home & School has Catholic Schools Week plans.

9. Upcoming Events

- February 2<sup>nd</sup> Regular Board Meeting 6:30pm
- March 2<sup>nd</sup> Regular Board Meeting 6:30pm
- April 6<sup>th</sup> will be our next quarterly Listening Session in Heim Hall 6 – 6:25pm followed by regular Board Meeting at 6:30pm. Email [bcboard@ourbcs.org](mailto:bcboard@ourbcs.org) to sign up to speak at the Listening Session.

Thank you,

The Board of Directors