

Dear Burlington Catholic School Families,

We held our monthly meeting on Wednesday, December 1<sup>st</sup>. Here is a recap of our meeting:

1. School Update
  - First trimester of school is complete
  - Already building a wait list for next school year
2. Vice Principal Update
  - There have been many applicants
  - Hiring Committee has been established – consists of Mrs. Berg, Mr. Galstad, Fr. Jim, a teacher, a board representative, and a retired staff member
  - Interviews will begin week of December 6<sup>th</sup>
3. Mask Policy
  - Results of parent survey showed majority in favor of optional masks.
  - Results of teacher survey showed majority in favor of mandatory masks.
  - On Monday, 11/29, members of the board held a listening session with teachers. The feedback included a few suggestions to improve safety and sanitation. The teachers asked if masks were going to be optional, could the policy change occur after Christmas break. The reasons for the delay is due to several activities, such as the Christmas concerts and Christmas Around the World, that include adult visitors, it gives time for those who want to vaccinate their kids, and it will hopefully keep us in school leading up to the holidays.
  - Reviewed policies of local schools including BASD, Pewaukee Public, St. Peter's Elkhorn, St. Andrews, and others.
  - Taking feedback from the community into consideration, the board voted to change the mask policy to optional as of Monday, January 3<sup>rd</sup>. The vote was in favor of the change, though not unanimous.
  - With the change to optional masks, the board felt we needed metrics in place should there be an outbreak and a need to make masks mandatory again. Should there be a rise in active positive cases, there could be a need to implement a two week mask mandate. A matrix was created with a green, yellow, and red zone based on the number of active positive cases. The mandate would apply to the campus with the rise in positive cases, not the full school. Both students and staff are included in the number of positive cases. The board approved this protocol and Mrs. Berg will send out details.
  - The change of mask policy does not change the existing protocol on quarantine or class/school shut downs.
4. Strategic Planning Update
  - A representative from Meitler attended the beginning of the meeting as a guest to answer questions about what Meitler can do to help and give more details about the strategic planning process.
5. Sub-Committees
  - a. Finance
    - We are going through the September Enrollment Audit. This is performed by Wipfli. It is a fiscal control and pupil audit.
  - b. Marketing

Fall pop up sale is complete. Signage project is finished. Catholic Schools Week Open House is scheduled for January 30<sup>th</sup> 9am-noon.

- c. Buildings & Grounds
    - Preschool carpeting is being installed this weekend.
  - d. Development/Home & School
    - Holiday Treasure shop, ran by H&S, is happening this week.
    - Blue Jean Ball planning is in process. Sponsor letters will go out soon. Grade Showcase projects to begin soon. Watch for further communication.
6. Upcoming Events
- Next meeting is Wednesday, January 5<sup>th</sup>. There will be a 25 minute listening session beginning at 6pm. Please email [bcboard@ourbcs.org](mailto:bcboard@ourbcs.org) to sign up to speak.

Thank you,

The Board of Directors